

ASSIGNMENT 3

Textbook Assignment: "Procurement "-continued, chapter 5, pages 5-1 through 5-25.

Learning Objective: Recognize some of the factors involved in determining the requirements for general stores, equipage, and repair parts (continued from assignment 2).

- 3-1. Define the term "endurance."
1. The amount of time a ship will be at sea
 2. The distance a ship can travel with out refueling
 3. The period of time required by a ship to use a definite amount of supplies
 4. The period of time required by a ship to use all of its supplies
- 3-2. Once the supply officer knows the rate of usage and the total storage space available, he/she can estimate which of the following factors?
1. Excess amount of material
 2. Percentage of under stocking of standard items
 3. Percentage of overstocking of consumable
 4. Number of days can be maintained by capacity loading
- 3-3. What data should be your most accurate guide in determining the requirements for your ship?
1. Ship's allowance list
 2. Ship's experience as shown in accurate stock records
 3. Ship's initial outfitting list
 4. Ship's usage data tables
- 3-4. In determining quantities of supplies that should be stocked for a newly commissioned ship, the supply officer should be guided by which of the following data?
1. Allowance lists only
 2. Initial outfitting lists only
 3. Usage data tables and allowance list only
 4. Allowance lists, initial outfitting lists, and usage data tables
- 3-5. Which of the following factors may necessitate a review of stock records and a reevaluation of requirements for some or all items stocked aboard a ship?
1. Type of climate during operation and length of cruise only
 2. Length of cruise and type of operation (combat or training) only
 3. Supply support availability only
 4. Length of cruise, type of operation, supply support availability, and climate during operation
- 3-6. In preparing for your ship's deployment, what factor is of prime importance to the supply officer?
1. Stockage objective
 2. Amount of material on hand
 3. Availability of supply support during the cruise
 4. Ship's allowance
- 3-7. Which of the following actions is generally carried out on a routine basis?
1. Replacing material that has been surveyed
 2. Ordering material to replace that issued from storeroom
 3. Ordering new equipage material
 4. Ordering in-excess material
- Learning Objective:* Determine the source of supply for routine material requirements.
- 3-8. Materials required to support your ship are normally procured through what channel(s)?
1. The Navy or DOD supply systems
 2. Transfer from another ship
 3. Purchase on the open market
 4. The type commander
- 3-9. The responsibility for setting forth the procedures for obtaining support from fleet issue ships rests with what official(s)?
1. Type commanders
 2. Local commanders
 3. Fleet commanders
 4. Chief of Naval Operations

3-10. Ships that are operating within the waters of the continental United States normally submit their requisitions to which of the following activities/commands?

1. Fleet industrial supply center
2. Fleet issue ship
3. Tender
4. Naval shipyard

3-11. The TARSLI is a load list that reflects the items carried by which of the following types of ships?

1. Tenders only
2. Repair ships only
3. Tenders and repair ships
4. Refrigerated ships

3-12. The supply officer afloat must conform to certain restrictions but may obtain emergency items and services not available in the supply system by local purchase on the open market.

1. True
2. False

3-13. On ships without Supply Corps officers, local purchases may be made by the commanding officer under the same circumstances allowed for ships with Supply Corps Officer.

1. True
2. False

3-14. An (AS) TARSLI includes items of resupply required to support which of the following ships'?

1. Destroyers
2. Submarines
3. Cruisers
4. Aircraft carriers

3-15. As set forth by CNO, the FIRM is computed to satisfy (a) what percent of the forecasted demands of the deployed fleet, for (b) what length of time?

1. (a) 85%; (b) 60 days
2. (a) 90%; (b) 90 days
3. (a) 85%; (b) 90 days
4. (a) 80%; (b) 60 days

3-16. The CARGO, NAVSUP P-4998, is tailored for use by afloat requisitioners to procure all types of materials.

1. True
2. False

Learning Objectives: Determine the procurement procedures; identify the terms and the forms used in procurement; and recognize the procedure for preparing a DD Form 1348.

3-17. A request for material or services from another naval activity is known as what type of request?

1. Invoice
2. Demand
3. Consignment
4. Requisition

IN ANSWERING QUESTIONS 3-18 THROUGH 3-21, SELECT THE TYPE OF REQUISITION USED TO PROCURE THE MATERIAL LISTED AS THE QUESTION.

3-18. Controlled equipment not on the ship's allowance list.

1. Standard
2. Non-standard
3. In-excess
4. Not-excess

3-19. Equipment on a ship's allowance list needed to bring the amount on hand or order up to full allowance.

1. Non-excess
2. In-excess
3. Non-standard
4. Standard

3-20. Nonstandard consumable items similar to items available in the supply system.

1. Non-excess
2. In-excess
3. Non-standard
4. Standard

3-21. Non-controlled equipment items

1. Standard
2. Non-standard
3. Non-excess
4. In-excess

3-22. What type of requisition should you use for communications security equipment designated as crypto and handled through crypto channels?

1. DD Form 1419
2. DD Form 1149
3. DD Form 1348
4. DD Form 1155

- 3-23. Industrial plant equipment is requisitioned using what form?
1. DD Form 1419
 2. DD Form 1149
 3. DD form 1348
 4. DD Form 1155
- 3-24. Which of the following forms may you use to requisition material from another naval activity?
1. NAVSUP Form 1155
 2. NAVSUP Form 1250-1
 3. DD Form 1348
 4. Both 2 and 3 above
- 3-25. What form is normally used to procure bulk lube oil from an ashore supply activity?
1. DD Form 1149
 2. DD Form 1348
 3. DD Form 1348-1
 4. DD Form 1348-6
- 3-26. What is the MILSTRIP term used to refer to an inquiry by the requisitioner to determine the action taken on a previously submitted requisition?
1. Tracer
 2. Followup
 3. Duplicate
 4. inquiry
- 3-27. Requisitions containing exception data may be submitted via AUTODIN.
1. True
 2. False
- 3-28. MILSTRIP is designed to permit transmission and receipt of requisitions by which of the following methods?
1. Mail only
 2. Telephone only
 3. Courier and mail only
 4. Mail, telephone, and courier
- 3-29. During periods of restricted communication, narrative message requisitions will be electrically transmitted only if they have what priorities?
1. 01-08
 2. 09-10
 3. 11-12
 4. 13-15
- 3-30. Each requisition included in a message to DAAS is limited to what total number of card columns of data?
1. 66
 2. 67
 3. 68
 4. 69
- 3-31. When prescribed by the supply source, the DD 1149 may be used to requisition which of the following repairs and/or services?
1. Repairs or rentals of laborsaving devices only
 2. Repair of equipage items only
 3. Dry cleaning/renovation services only
 4. Dry cleaning/renovation services, repair of equipage, or laborsaving devices
- 3-32. A letter request submitted for material that is chargeable to the ship's OPTAR will require what form as an obligation document?
1. DD Form 1149
 2. DD Form 1150
 3. DD Form 1348
 4. DD Form 1348-1
- 3-33. Materials stocked in a specific SERVMART are in which of the following sources?
1. Stock list
 2. Stores list
 3. Shopping guide
 4. Load list
- 3-34. The use of which of the following forms is mandatory in all procurement actions from SERVMART?
1. NAVSUP Form 1149
 2. NAVSUP Form 1250-1
 3. NAVSUP Form 131-1
 4. DD Form 1348
- 3-35. Which of the following documents must be prepared to support each category of material that is to be procured from SERVMART?
1. One DD 1348-1 for each item
 2. One SSL, in triplicate
 3. One DD 1348 or NAVSUP 1250-1 (MOV)
 4. Both 2 and 3

- 3-36. The person designated to pick up material at a SERVMART is responsible for which of the following actions?
1. Annotating the SSL as to quantity of each item received and quantity NIS
 2. Correcting SSL to reflect current prices, stock numbers, and unit of issue
 3. Reconciling differences between the prices listed in the adding machine tape and SSL
 4. All of the above
- 3-37. The DD Form 1348 emergency requirements requisition used to obtain material from ships other than supply ships and tenders should contain all except which of the following entries?
1. Routing identifier
 2. Document identifier
 3. Identification of requisition
 4. Identification of source of supply
- 3-38. Which of the following characteristics could designate an item as controlled equipment?
1. High cost only
 2. Liable to pilferage only
 3. Required for ship's mission and high cost
 4. High cost, liable to pilferage, and required for ship's mission
- 3-39. When controlled equipment is required in excess of allowance for a particular operation, the requisition is submitted for approval to what person/authority?
1. Supply officer
 2. Commanding officer
 3. Type commander
 4. Fleet commander
- 3-40. Letter requests for the procurement of installed ordnance equipment are submitted by which of the following officials?
1. The supply officer
 2. The commanding officer only
 3. The type commander only
 4. The commanding officer and the type commander
- 3-41. MTR items should be expeditiously shipped to the nearest designated repair facility for which of the following reasons?
1. A long lead time for repairs is required
 2. Items must be promptly repaired and placed in supply system stock for reissue
 3. Items must be promptly returned to the manufacturer for replacements (new items)
 4. To avoid tracer actions
- 3-42. Advice code 5G is used when a remain-in-place certification is required for a mandatory turn-in repairable being requisitioned.
1. True
 2. False
- 3-43. FIRM repairable listed in the MRIL should be identified by which of the following entries?
1. MCC "E" in the notes column only
 2. "FIRM ITEM" in the "MCC" column only
 3. MCC "E" in the "MCC" column, and by "FIRM ITEM" in the notes column
 4. "FIRM ITEM" in the "MCC" column and "E" in the notes column
- 3-44. All except which of the following sources are customary sources of supply for fuel oil?
1. Commercial ships
 2. Foreign commercial shore installations under Navy or defense contracts
 3. Shore installations of other services
 4. Other Navy ships
- 3-45. When requisitioning bunker fuel, the supply officer is responsible for all except which of the following responsibilities?
1. Determining the quantity needed
 2. Procuring the fuel
 3. Arranging for timely delivery
 4. Arranging for place of delivery
- 3-46. What is the maximum percentage of the rated bunker capacity that a ship may take according to the NAVSEA safety factor?
1. 94%
 2. 95%
 3. 96%
 4. 97%

- 3-47. Who has the responsibility for determining the quantity of cargo fuel aboard an oiler?
1. Supply officer
 2. Engineer officer
 3. Cargo officer
 4. First lieutenant
- 3-48. Which of the following forms is used in procuring fuel?
1. DD Form 1348-1
 2. DD Form 1348 (6 part)
 3. DD Form 1149
 4. NAVSUP Form 48
- 3-49. What entry is shown in card column 51 of a DD 1348 requisition for an I cog publication?
1. A
 2. B
 3. C
 4. D
- 3-50. When material such as ship's store or subsistence stock is transferred for ship's use, it is chargeable to what ship's account?
1. Allowance
 2. Store profits
 3. OPTAR
 4. Subsistence allowance
- 3-51. When requisitioning I COG publications, which of the following items of information pertaining to the transaction is provided by the Navy Stock List of Form and Publications?
1. Special requisitioning instructions only
 2. Approval requirements only
 3. Requisition restrictions and approval requirements
 4. Restrictions, approval, and special requisitioning instructions
- 3-52. What form should you use to record a transfer of metal polish from ship's store stock to ship's use?
1. DD Form 1348-1
 2. DD Form 1348
 3. DD Form 1150
 4. DD Form 1149
- 3-53. The material outstanding file should be maintained in what order?
1. Julian date
 2. Calendar date
 3. Document number
 4. Alphabetic
- 3-54. The amount and kind of supply status you receive on a requisition is indicated by which of the following codes?
1. Advice
 2. Media and status
 3. Priority designator
 4. Signal
- 3-55. Which of the following document identifiers is used on a DD Form 1348 Followup request?
1. A01
 2. A0E
 3. AC1
 4. AF1
- 3-56. Your ship receives a group of supply status cards. What code indicates those requisitions for which automatic supply status has been requested?
1. AE1
 2. AR1
 3. AC1
 4. AS1
- 3-57. The routing identifier following the document identifier on status cards indicates what kind of information pertaining to the material?
1. Activity holding the requisition
 2. Activity providing the status
 3. Shipment routing of the material
 4. Shipment status of the material
- 3-58. What kind of information does the routing identifier following the advise/status code on status cards give you?
1. Activity holding the requisition after the action is completed
 2. Activity providing the status
 3. Shipment status of the material
 4. Shipment routing of the material

- 3-59. Which of the following items of information should be shown on a shipping status card?
1. Shipping activity only
 2. Date material was shipped only
 3. Mode of shipment and shipping activity
 4. Shipping activity, date, and mode of shipment
- 3-60. You submit a followup requisition on urgently needed material for which the priority delivery date is past and no status has been received. You should enter document identifier "AT" to request the supply activity to take what action?
1. Cancel the prior requisition
 2. Process the followup as a requisition if they have no record of the original requisition
 3. Change the priority delivery date of the original requisition
 4. Modify the previous requisition
- 3-61. You prepare a document requesting a supply activity to discontinue supply action on one of your ship's MILSTRIP requisitions. This is the first step of what procedure?
1. Cancellation
 2. Referral
 3. Backorder
 4. Followup
- 3-62. When you receive a backorder reconciliation request, you check the listing against your records and make a report. This reconciliation allows you to carry out all except which of the following actions?
1. Learn the current status of backordered requisitions
 2. Cancel old requisitions for material no longer needed
 3. Correct supply activity files
 4. Modify amounts ordered on previous requisitions
- 3-63. Which of the following parts of a MILSTRIP requisition can you modify?
1. Priority and fund code
 2. Priority and required delivery date
 3. Required delivery date and fund code
 4. Required delivery date and quantity
- 3-64. Which of the following conditions must exist in order for the supply officer of a naval vessel to purchase supplies or services on the open market?
1. There is a immediate and urgent requirement
 2. The supplies or services are not available at the local supply support activity
 3. Time and scheduled operations will not permit procurement through normal shore-based purchasing activities
 4. Immediate and urgent requirement, services/supplies not available at local supply support center, and time and scheduled operations will not permit procurement through normal channels
- 3-65. Activities afloat may not purchase specified materials including automotive equipment, boats, library books, and printing equipment without specific authority from what source?
1. Cognizant bureau or command
 2. Commanding officer
 3. SOPA
 4. Type commander
- 3-66. Using the purchase order method, what is the maximum value of a purchase that a supply officer afloat may be authorized to make under normal conditions?
1. \$ 250
 2. \$ 500
 3. \$2,500
 4. \$25,000
- 3-67. When a purchase order is negotiated by an ashore activity, an OPTAR obligation document must be prepared. Which of the following forms should be used?
1. DD Form 1348
 2. DD Form 1155
 3. NAVSUP Form 48
 4. STD Form 44

THIS SPACE LEFT BLANK INTENTIONALLY.

Learning Objectives: Indicate the various methods of purchase and the forms that should be used; identify the person(s) responsible for the establishment and operation of an imprest fund.

3-68. To purchase materials under emergency conditions, the supply officer may be authorized to purchase material up to what maximum amount?

1. \$30,000
2. \$35,000
3. \$40,000
4. \$50,000

3-69. What type of fund is the imprest fund?

1. Trust
2. Stock
3. Revolving
4. Management

3-70. Before the commanding officer of a ship may authorize an imprest fund, written approval must be obtained from which of the following individuals or organizations?

1. Fleet commander
2. Type commander
3. Comptroller of the Navy
4. Naval Supply Systems Command

3-71. Before the value of an authorized imprest fund may exceed \$ 1,000, approval must be obtained from which of the following authorities?

1. The type commander only
2. NAVSUP only
3. The type commander and NAVSUP
4. The commanding officer

3-72. How often should a review of the imprest fund be made to determine if the fund is still required?

1. Weekly
2. Monthly
3. Quarterly
4. Semi-annually

3-73. Which of the following personnel may be designated as the imprest fund cashier?

1. An SK3 in the supply office
2. A PN in the personnel office
3. An ENS in the operations office
4. A LT in the engineering office

3-74. Money to establish an imprest fund is advanced by what individual?

1. Disbursing officer of the ship
2. Supply officer of the ship
3. Squadron commander
4. Type commander

3-75. Imprest funds may be used for which of the following transactions?

1. Purchase of money orders
2. Cashing checks or money orders
3. Cash payment upon delivery for supplies available immediately
4. Payment of transportation charges to common carriers